

Writing How-To Books (Grades K-2)

Goals:

- Understand and recognize characteristics of how-to books.
- Choose a topic and write a how-to book with detailed steps/directions, transition words and pictures that match words.

Skills:

Brainstorming topics, choosing topic, choosing a format, planning, using transition words (first, second, next, then, last), drafting steps, revising, editing

	Monday	Tuesday	Wednesday	Thursday	Friday
Week One	<p>Read examples of How To Books</p> <p>What do we notice about How-To books?</p>	<p>Brainstorm topics</p> <p>What do you know that you can teach others?</p>	<p>Choose a topic</p> <p>How do you zoom in on something small?</p>	<p>Choose a format</p> <p>How do you want your book to look?</p>	<p>Plan your how-to book by sketching</p> <p>Draw pictures across your pages first</p>
Week Two	<p>How to use transition words</p> <p>Notice transition words in books</p>	<p>Write the steps of your how-to book</p> <p>Write each step using a transition word</p>	<p>Adding helpful tips, warnings or advice</p> <p>"Don't forget..."</p> <p>"Be careful when..."</p>	<p>Add a materials needed page</p> <p>What do people need to do each step?</p> <p>Make a list</p>	<p>Revise your how-to book</p> <p>Do pictures match words?</p> <p>Did I forget any details?</p>
Week Three	<p>Revise your how-to book</p> <p>Are the steps in order?</p> <p>Did I use transition words?</p>	<p>Edit your pictures</p> <p>Are my pictures neat and colorful?</p> <p>Do they have labels?</p>	<p>Edit your words</p> <p>Did I leave space between words?</p> <p>Do I have capitals and periods?</p>	<p>Publish</p> <p>Make a final copy to share</p>	<p>Publish</p> <p>Make a final copy to share</p>